

Washoe Local Emergency Planning Committee

Grants and Finance Subcommittee Meeting

Minutes

Wednesday ~ May 29, 2013 ~ 9:00 A.M.
REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA

1. CALL TO ORDER AND ROLL CALL - (Non-action item)

Chair Stickney called the meeting to order at 9:00 a.m. A quorum was established.

PRESENT: Michelle Gitmed –Reno Police Department; Teresa Long – Washoe County Health District; Chet Malewski – Truckee Meadows Water Authority; Eric Millette –Sparks, Fire Department; Tracy Moore – Washoe County School District; Joe Nishikida – Reno Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; Tim O'Connor – Washoe County Sheriff's Office; and Eileen Stickney – Washoe County Health District.

ABSENT: Brian Allen – Sparks Police Department; Bruce Hicks – North Lake Tahoe Fire Protection District; Aaron Kenneston – Washoe County Emergency Management; Chris Magenheimer – North Lake Tahoe Fire Protection District; Sandy Munns – Reno Fire Department.

Mary Kandaras – Deputy District Attorney, was also present.

2. PUBLIC COMMENTS (Non-action item)

There were no public comments.

3. GRANT APPLICATION APPROVAL (For possible action) - *Prioritization and approval by the LEPC (Local Emergency Planning Committee) Grants and Finance Subcommittee membership on the 2014 State Emergency Response Commission (SERC), United We Stand (UWS) grant application submissions from LEPC disciplines.*

Chair Stickney opened the agenda item.

Cathy Ludwig – Grants Administrator, drew attention to the informational packets, which includes applications, grant information forms and the Homeland Security Strategy. Ms. Ludwig noted that the UWS (United We Stand) grant applications must focus on preparedness to combat terrorism activities rather than hazardous materials. Ms. Ludwig emphasized the need to not only prioritize grant requests but to also identify which of the goals listed in the Homeland Security Strategy are met. Ms. Ludwig noted that the grant requests total \$52,337.98 and would need to be reduced by \$22,337.98.

Chair Stickney suggested that any item that might not be eligible related to the combat of terrorism be withdrawn noting that the total request exceeds the allowable grant request.

REMSA (Regional Emergency Medical Services Authority)

Todd Kerfoot – REMSA (Regional Emergency Medical Services Authority), outlined the request for Honeywell Analytics X5 Gas Detector as well as the various sizes and quantities of Saratoga Hammer Suits, needed to outfit REMSA personnel. Mr. Kerfoot withdrew the X5 gas monitor from the request.

During the discussion it was explained that the Saratoga Hammer suits are similar to fire turnout apparel and provide a skin barrier to nerve agents that may be associated with a biological/chemical terror attack. The intent is to outfit each member of the REMSA team that respond to such incidents. Other discussion noted that there are thirty (30) such suits available to Washoe County Hasty Team volunteers. As the discussion continued it was noted that the Washoe County SWAT Team maintains 24 suits for its team and that there are no surplus suits that could be loaned to other agencies.

Member Moore suggested that, in his opinion, this particular request corresponds more closely to Goal 3 rather than Goal 5 in the Homeland Security Strategy. Mr. Moore noted that he believes Goal 3 would better fit the analysis at the next level of review.

Mr. Kerfoot agreed to change the related Goal to number 3 rather than number 5.

UNR – (University of Nevada, Reno)

A consensus was reached to delay consideration until a representative of UNR is present to outline the grant request.

Washoe County Sheriff's Office

Sgt. Bill Devine – Washoe County Sheriff's Office, outlined the request for six (6) each X-AM 2000 gas detectors, calibration gas, sampling hose, regulator, remote sampling pump and calibration cradle, would provide for two complete sets per team. However, the request can be reduced to four (4) each. It is Sgt. Devine's belief that this application relates to Goal 3 in the Homeland Security Strategy.

During the discussion it was suggested that perhaps the request could be altered to assure that the additional equipment is the same as what is being provided to fire personnel thus providing for greater equipment compatibility, commonality in calibration, sensitivity and data. It was noted that Sgt. Devine had worked with Bill McCauley at the City of Sparks and that the product currently in use is being phased out by the manufacturer. It was suggested that a quote be obtained for similar equipment from Industrial Scientific, so that law enforcement, HazMat and local fire personnel all have similar equipment.

Eric Millette – Sparks Fire Department, explained that HazMat teams could utilize other grant funds for additional monitors. Mr. Millette believes that Industrial Scientific has a similar model in the same price range. Mr. Millette stated that the request, in his opinion, is within the grant's parameters and suggested that the next item be considered while a quote is sought from the vendor.

Washoe County School District

Tracy Moore – Washoe County School District, provided an overview of the request for nine (9) Ballistic/Assault Shields. During a recent exercise it was discovered that the Washoe County School District Police has a serious weak link that would inhibit an entry into an active terror event at one of the region’s schools. The shields can be used by school police to minimize/eliminate threats. It is felt that this shield is the proper size and weight for use during a terror event. The application also includes training on the use of these shields. Mr. Moore stated that he was awaiting a letter from the State of Nevada DEM (Division of Emergency Management) indicating that similar training was not available in the region. Mr. Moore believes that this request meets the intent of Goals 3 and 7 in the Homeland Security Strategy.

HazMat TRIAD Team

Joe Nishikida - Reno Fire Department, provided an overview of the request, the requested equipment will build up resource inventories, and replace out-of-date or non-existent equipment. Mr. Nishikida believes that the request relates to Goal 3 in the Homeland Security Strategy and that the equipment identified will reduce exposure.

Eric Millette – Sparks Fire Department, noted that the team responds not only to hazmat incidents, but also to terrorist attacks and will augment the current inventories, which are sufficient for a single small event.

In response to Michele Gitmed’s inquiry about seeking donations from local suppliers for items such as brooms, shovels and digital scales, Mr. Millette explained that the City of Sparks does not seek donations from local businesses and that funding is not as plentiful as in the past.

Chet Malewski left the meeting at 9:34 a.m.

Mr. Millette explained that the digital scale would be used to weight personnel during hazardous/terror event to reduce injury due to dehydration. The decontamination tent will be used to augment the existing decontamination trailer, which can be used for up to 25 individuals. Mr. Millette explained that the use of hose lines is not an effective form of decontamination.

UNR (University of Nevada, Reno), Police

Tracy Moore commented that Ed Atwell from UNR (University of Nevada, Reno) should arrive in ten (10) minutes to cover his request.

Cathy Ludwig – Grants Coordinator, provide a brief overview of the UNR software request noting that this would organize and analyze crime data for UNR Police.

Eric Millette left the meeting at 9:37 a.m.

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Ms. Ludwig noted that the request had been submitted for a three (3) year subscription and was deemed ineligible for grant funding, since the grant funding period is for one (1) year. Upon Ms. Ludwig's direction, UNR reduced the request to a one (1) year subscription.

Tim O'Connor - Washoe County Sheriff's Office, noted that the former Fusion Center had transitioned to NNRIC (Northern Nevada Regional Intelligence Center) and that the Reno Police Department and other agencies have seats in the center. Additionally, the NNRIC is open to other regional operations and it is Mr. O'Connor's belief that the NNRIC may provide the same or similar data services.

Sgt. Devine left the meeting at 9:40 a.m.

During the discussion, concern was expressed about ongoing costs associated with the request and the potential of not being able to fund the subscription beyond the first year.

Ms. Ludwig noted that with the proposed reductions an additional \$10,881.98 needed to be cut from the grant request.

Mr. O'Connor reduced the Washoe County Sheriff's Office request from six (6) to four (4) Gas Detector units.

Ms. Ludwig noted that the reduction from six (6) to four (4) units for Washoe County Sheriff's Office had been done as had the removal of the REMSA (Regional Emergency Medical Services Authority) Honeywell Gas Detector.

Ed Atwell and Debbie Penrod – UNR, joined the meeting at 9:42 a.m.

Chair Stickney noted that the board had reviewed the documentation provided with their grant request.

Mr. O'Connor noted that for former Fusion Center had transitioned to NNIC and that there was an open seat for anyone in the community to join.

Chet Malewski rejoined the meeting at 9:43 a.m.

Mr. O'Connor commented that an Alert ID program had been established at the NNIC and it appears that the requested software may provide similar information as the one requested by UNR.

Sgt. Devine and Eric Millette rejoined the meeting at 9:44 a.m.

Teresa Long left the meeting at 9:44 a.m.

Debbie Penrod – UNR noted that the interface with the National Crime Base had been requested by a UNR Police Commander. Ms. Penrod pointed out that the tracking of information on crimes on campus had been difficult to retrieve within short timeframes and

that certain information cannot be made public. During the discussion it was explained that part of the intent was to secure a trend analysis. Other discussion noted that another aspect was to provide the ability for individuals to anonymously report a crime. As the discussion continued, it was explained that UNR had somewhat different requirements under the Jeanne Clery Act.

Mary Kandaras left the meeting at 9:49 a.m.

Discussion then pointed out that UNR does use portions of Tiburon and that some information has been difficult to obtain. As the discussion continued, it was noted that UNR would seek other funding sources in the future should the program prove beneficial. It was emphasized that UNR was welcome to take part with NNIC.

Eric Millette – Hazmat TRIAD Team, withdrew the request for fifty (50) Level A Training Suits providing a reduction of \$9,100.00.

Tracy Moore – Washoe County School District, reduced the request from nine (9) to six (6) Ballistic/Assault Shields further reducing the grant request by \$1,800.00.

A question was raised regarding other equipment funding streams and Ms. Ludwig explained that the 2014 SERC (State Emergency Response Commission) Planning, Training, Equipment & Operations grant was just about to begin and that additional equipment grants would not be available until the next year's 2015 grant.

Mary Kandaras rejoined the meeting at 9:55 a.m.

Ms. Ludwig explained that the items on this grant request would not be eligible for funding on HMEP grants. Ms. Ludwig further explained that HMEP is focused solely on hazard materials transportation and that the UNR software request would not be appropriate to that particular grant. Ms. Ludwig pointed out that an additional \$7,025.98 needed to be reduced to meet the maximum grant allowance of \$30,000.00.

Michele Gitmed suggested that both UNR and the Hazmat Triad Team reduce their request and noted that UNR had indicated that other funding sources could be used to fund the software.

Mr. Millette noted that the Hazmat Triad Team request had already been reduced by \$9,100.00.

Mr. Atwell commented that an ongoing project at UNR was already over-budget and that funding for the request from other sources is highly unlikely.

There was additional discussion about the need for the decontamination tent and the number of similar tents in the region. During the discussion it was noted that two (2) other tents were available, but used as a command center and point of entry.

Ms. Gitmed suggested that the Ballistic/Assault Shields and associated training for Washoe County School District be the top priority.

Responding to Teresa Long's inquiry about whether REMSA could identify other funding sources to outfit their personnel with the Saratoga Hammer suits, Todd Kerfoot commented that he did not have a budget for the equipment. Currently he has four (4) suits for trainers and the intent is to augment those with additional suits for REMSA personnel that support the region's SWAT team(s). Mr. Kerfoot reduced the number of suits as follows: from eight (8) large coats to four (4), six (6) medium trousers to three (3) for a total reduction of \$1,134.00.

There was significant discussion about priorities of all the requests. It was suggested that while certain portions of the Hazmat TRIAD Team request were a high priority some items, such as the digital bath scale, were not as critical.

The meeting recessed at 10:09 a.m. and reconvened at 10:16 a.m.

Mr. Millette revised the Hazmat Triad Team request by removing the items as follows: one (1) digital bath scale (\$58.48); one (1) spotting scope (\$965.70); four (4) Petzl Vertex Helmet red (\$572.04); one (1) broom soft poly black (\$65.32); and reduce 2-line decontamination tent from \$7,353.88 to \$3,977.44 (\$3,376.44), for a reduction of \$5,037.98 plus the previous reduction of the fifty (50) Level A Training Suits \$9,100.00 lowering the Hazmat Triad Team request to a total of \$9,689.83.

Michelle Gitmed left the meeting at 10:35 a.m.

It was moved by Eric Millette, seconded by Teresa Long, to recommend that the Washoe Local Emergency Planning Committee approve the 2014 SERC (State Emergency Response Commission) UWS (United We Stand) grant of \$30,000.00 prioritized as follows:

1) Washoe County School District; six (6) Ballistic/Assault Shields (\$3,600.00) including Train-the-Trainer training at \$1,000.00, lodging (\$606.00), meals (\$396.00) - total request \$5,602.00;

2) University of Nevada, Reno Police; Public Engines – Organize and Analyze crime data - total request \$7,044.00;

3) Washoe County Sheriff's Office; four (4) X-AM 2000 gas detectors at \$795.00 each (\$3,180.00), two (2) calibration gas at \$193.00 each (\$386.00), two (2) sampling hose at \$9.00 each (\$18.00), two (2) regulator at \$167.00 (\$334.00), four (4) remote sampling pump at \$249.00 each (\$996.00) and two (2) calibration cradle at \$58.00 each (\$116.00) - total request \$5,030.00;

4) REMSA (Regional Emergency Medical Services Authority); one (1) XL Long Coat at (\$184.00), four (4) Large Regular Coats at \$165.00 each (\$660.00), two (2) Large Long Coats at \$169.00 each (\$338.00), one (1) XL Long Trouser at \$184.00 (\$184.00), three (3) Medium Short Trousers at \$158.00 (\$474.00), three (3) Medium Regular Trousers at

\$158.00 each (\$474.00), one (1) medium Long Trouser at \$165.00 (\$165.00) and shipping \$155.17 – total request \$2,634.17;

5) Hazmat TRIAD Team; one (1) drum bung/plug wrench, aluminum 10.5” at \$23.51 (\$23.51), three (3) drain seal at \$307.00 (\$921.00), one (1) wagon truck 1000 49” at \$186.58 (\$186.58), one (1) scoop shovel at \$97.46 (\$97.46), one (1) shovel square point at \$231.00 (\$231.00), one (1) drum upender at \$65.32 (\$65.32), thirty (30) traffic cones at \$15.44 each (\$463.20), six (6) step stool black at \$41.35 each (\$248.10), one (1) binocular, full size, long relief at \$167.80 each (\$167.80), one (1) Edwards Cromwell universal leak control kit at \$695.00 each (\$695.00), Edwards Cromwell C-2NS kit at \$695.00 each (\$695.00), one (1) Edwards Cromwell C-3NS Kit at \$655.00 each (\$655.00), six (6) Chemical Agent Detection Kit M256A1 at \$194.00 each (\$1,164.00), one (1) six foot sampler dipper at \$71.35 (\$71.35), 2-line decontamination tent at \$3,977.44 (\$3,977.44), and one (1) Folding Hand Truck at \$28.07 (\$28.07) – total request \$9,689.83. MOTION CARRIED.

4. **GRANT APPLICATION APPROVAL** (For possible action) – *Approval by the LEPC (Local Emergency Planning Committee) Grants and Finance Subcommittee membership on the State Emergency Response Commission (SERC), Hazardous Materials Emergency Preparedness (HMEP) Mid-Cycle Grant submissions from LEPC disciplines for Registration costs to the FireShowsReno Hazmat Conference, October 22, 23 and 24, 2013.*

Cathy Ludwig – Grants Administrator, outlined a minor modification to the SERC (State Emergency Response Commission) HMEP (Hazardous Materials Emergency Preparedness) mid-cycle grant for FireShowsReno Hazmat Confer, October 22, 23 and 24, 2013, which adds eight (8) attendees from TMFPD (Truckee Meadows Fire Protection District) increasing the total from \$4,290.00 to \$5,850.00.

It was moved by Joe Nishikida, seconded by Eric Millette, to approve the modification to the previously approved State Emergency Response Commission (SERC), Hazardous Materials Emergency Preparedness (HMEP) Mid-Cycle Grant submissions from LEPC (Local Emergency Planning Committee) disciplines for Registration costs to the FireShowsReno Hazmat Conference, October 22, 23 and 24, 2013. MOTION CARRIED.

5. **PUBLIC COMMENT** (Non-action item)

Cathy Ludwig – Grants Administrator, noted that the LEPC (Local Emergency Planning Committee) General Membership would take action on June 20, 2013, to approve the grant requests discussed earlier. Ms. Ludwig recommended that those agencies that have grant requests appear before the SERC (State Emergency Response Commission) Finance Committee to defend their request and/or answer any questions that may arise.

6. **ADJOURNMENT** (Non-action Item)

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Chair Stickney adjourned the meeting at 10:39 a.m.